BEFORE YOU START

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ARE YOU INDUCTED?
Have you completed a site client & AWB Induction?

NO ···· | You will need to complete all inductions relevant to this site. Before starting; This is inclusive of; Site Induction- Follow procedure in SMP under site induction procedure. Client I& AWB Induction- Call 08 9472 9449

ARE YOU CERTIFIED?
Are you trade qualified for the works you are required to undertake? Do you have a working at heights, white card, police clearance and other site specific certificates?

You will need the following to work on this site: White Card; Working at Heights- If working over 2m; Police Clearance- Must be within 12 months; Trade Certification- If relevant to your line of work; Other Certs- Relevant to your line of work, eg. EWP Ticket if working in an EWP. | ····**NO**····

ARE YOU AUTHORISED?
Have you been granted permission by your AWB Supervisor to start on site?

····**NO**······ | Call your AWB Supervisor prior to starting.

HAVE YOU SIGNED IN?
Have you signed in at reception/admin? Have you signed in on site?

Prior to starting you must sign in at reception/ admin and Sign in on site. | ····**NO**····

DO YOU REQUIRE A PERMIT?
Do you require a permit for the works you are about to undertake? Is it a requirement of AWB's client?

····**NO**······ | Check with your site contact. Refer to contact list in from of OHS Manual for site specific contact details.

HAVE YOU COMPLETED A JSA /SWMS?
Have you completed a JSA and SWMS? A JSA is mandatory for all sites prior to undertaking works. A SWMS is mandatory for all high risk works.

Complete a JSA prior to starting work. Complete a SWMS for any high risk works. | ····**NO**····

ARE YOU WEARING CORRECT PPE?
Are you wearing correct PPE for the site you are working on? Long and Longs is mandatory.

····**NO**····· | You Should be · wearing long and longs · wearing steel caps boots. · wearing high visual clothing. · If your field of work requires safety glasses and/or gloves etc, these must be worn.

HAVE YOU CHECKED YOUR PLANT & EQUIPMENT?
Is your plant and equipment safe to use? Have you undertaken a pre-start checklist? Are all electrical items test and tagged?

Complete a pre-start checklist Follow manufactures instructions if applicable. Ensure electrical items are test and tagged. | ····**NO**····

DO YOU NEED A SPOTTER?
Are you working in an EWP or Boom Lift? Are you working at heights or on a roof? If so you will need a spotter.

····**NO**····· | Get a spotter before commencing works. The spotter must hold a working at heights certificate.

IS IT SAFE TO WORK?
Before commencing any works, do a visual inspection of the site. Has anything changed from your last visit? Is it safe to work? Are appropriate safety measures in place?

- Is fencing, bunting etc erected? - Is site signage present? - Is there a first aid kit and fire extinguisher on site? | ····**NO**····

START WORK.

CONSIDER IT DONE.
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